



AVA HARRIS

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FORT COLLINS, CO, 80521

Summary

Dedicated and adaptable college student with a proactive attitude and the ability to learn quickly. Strong work ethic and effective communication skills. Eager to contribute to a dynamic team and support/represent their values and goals.

Skills

- Organizational development
- Balanced work ethic
- Teamwork
- Problem-solving abilities
- Attention to detail
- Effective communication
- Media relations
- Multitasking Abilities

Experience

Chi Omega Sorority - Colorado State University | Fort Collins, CO
Social Committee Chair Member
01/2025 - Current

- Help support philanthropy and fundraising efforts by planning events and promoting activities through various social media platforms.
- Collaborate with other Greek life organizations to create interconnected events.

Rocky Mountain Student Media | Fort Collins, CO
Copy Desk Editor
08/2024 - Current

- Proofread articles to detect and correct errors in spelling, grammar and AP Style.
- Confer with writers regarding changes.
- Provide feedback to ensure quality standards are met.
- Ensure all content meets publication standards before moving on to the next step.
- Edit the physical newspaper content as it becomes ready from design.

Help The Children | Los Angeles, CA
Volunteer
01/2016 - Current

- Offer support and assistance to community members.
- Develop and implement fundraising approaches to raise money.
- Organize and maintain records of volunteer hours and donations.
- Assist with fundraising efforts, including event planning and donor outreach.

Param Pizzeria Napoletana | Thousand Oaks, CA
FOH/BOH Team Member
11/2022 - 07/2024

- Assisted in training new employees on kitchen protocols.
- Set up, stocked and restocked workstations with necessary supplies.
- Maintained proper food handling procedures and standards to ensure safe and quality products.
- Managed closing duties such as cleaning workstations and organizing storage areas.

The Talon - Oak Park High School | Oak Park, CA
Editor-in-Chief
08/2023 - 05/2024

- Reviewed and edited content submitted by writers to ensure accuracy, clarity and compliance with company standards.
- Ensured compliance with copyright laws.
- Managed a team of editors, writers and other staff members responsible for creating high-quality content.

- Helped design and layout semester magazines.
- Oversaw the production process from start to finish, including proofreading, printing and distribution.
- Provided guidance on writing style, grammar, punctuation, spelling, usage and other aspects of copywriting.

The Talon - Oak Park High School | Oak Park, CA

Features Editor

08/2021 - 05/2023

- Developed content strategies to ensure features met editorial standards and deadlines.
- Reviewed copy edits of feature stories prior to publication.
- Organized layout and design elements for feature articles.
- Managed the production process.
- Provided feedback to writers on their work product quality.
- Attended conferences, lectures or seminars related to magazine publishing industry.

Education and Training

Colorado State University | Fort Collins, CO

Bachelor of Arts in Journalism And Media Communications

Expected in 05/2028

Accomplishments

- Graduated Suma Cum Lade from Oak Park High School
- Best of SNO (April 2021)

Websites / Portfolio

- <https://c837153955.wixsite.com/avaharris>
- <https://medium.com/@avaamadisonn>

Clubs / Extracurriculars

- Chi Omega Sorority Member
- Society of Professional Journalists Member (SPJ)
- Public Relations Student Society of America Member (PRSSA)
- The Collegian reporter and copy editor
- Alliance for Women in Media Member